



## PITCAIRN ISLAND COUNCIL

Minutes of Meeting held in The Square - Public Hall

Commencing at 8.45am on Wednesday 18 February 2015

Regular

**Present:**

Mayor Shawn Christian, Deputy Mayor Brenda Lupton-Christian, Cr David Brown,  
Cr Charlene Warren-Peu, Cr Sue O'Keefe, Cr Melva Evans, Cr Leslie Jaques,  
Administrator Alan Richmond,  
Island Temp. Secretary – Linda Singer

**Apologies:**

Cr Darralyn Griffiths, Cr Michele Christian

**Gallery:**

Constable John Singer

**Opening Prayer:**

Cr Leslie Jaques

**Welcome:**

Mayor Shawn Christian

**Matters Arising: - Nil**

**Minutes:**

- 21<sup>st</sup> January 2015 Minutes

**Amendments** – Under Environmental Protection Ordinance (4<sup>th</sup> bullet point)

- "with an island of 42 plus 15 off islanders" should read "with an island of 42 plus 10 off islanders"

**Motion to Confirm Minutes as True and Accurate – Mayor Shawn Christian**

**Second – Cr Brenda Lupton-Christian**

**Approved**

**FILE COPY**

- 28<sup>th</sup> January 2015 - Minutes

Matters Arising - *Nil*

**Motion to Confirm Minutes as True and Accurate – Cr David Brown**  
**Second – Cr Charlene Warren -Peu**  
**Approved**

### **Council Monthly Report January 2015:**

- **International Relations Portfolio**

**Matters arising – re: Jacqui Christian will represent Pitcairn at the EU/OCTA 2014 conference in BVI in late February.**

Clarification sought about the year being recorded as **2014** when in fact we are now in 2015. Cr Jaques explains that it was supposed to be late last year but was postponed and has carried over so '2014' is accurate.

**Motion to Approve Monthly Report – Mayor Shawn Christian**  
**Second – Cr Brenda Lupton- Christian**  
**Approved**

### **Council Reports.**

A discussion was had about Council Reports being repetitive reading with only minor changes being made so it was suggested that they be submitted quarterly rather than on a monthly basis with any urgent issues being addressed in the interim.

A Cr would like to see the full reports of the DMs rather than a summarized version in the Council Monthly Report so that any issues can be addressed directly to the DM rather than waiting to ask at Council. It was explained that the DM reports are included in the body of Monthly Report and that nine reports tabled at Council is too much. A discussion followed. The Administrators role in managing Departments and Divisions lessens distraction and enables Council focus to remain on strategic plan and community service. Any issues can be dealt with directly by the DM or if a DM issue then to the Administrator rather than at Council.

Administrator Alan Richmond explains that what we are aiming for is Council being strategic in its approach to work within SDP and all work going on to support that done at appropriate GPI levels with the DMs reporting to Administrator. Any time Council want to know more detail they can ask any of the DMs as they know what exactly is going on, on a day to day basis. It is much more important for Council to focus on the Strategic Plan rather than caught up in discussions of day to day operations or other areas outside Council's remit.

**Council Reports to be submitted quarterly with the exception of reporting as required?**

All Agreed.

**Comments:**

Administrator Alan Richmond informs Council of the visit of Peter Hayes – Director of Overseas Territories coming to Pitcairn on 20-21<sup>st</sup> May 2015.  
Administrator to relay Councils welcome of forthcoming visit back to Mr. Hayes

**Next Regular Council Meeting:**

18th March 2015 8.30a.m.

**Meeting Closed:** 9.25a.m.

Mayor Shawn Christian.....

Date.....22/3/2015.....